

# DDD 2011 Qualified Vendor Fair Registration Form

Event date: Saturday, November 12, 2011 10am – 2pm

**Early registration must be post marked by 5pm, 10/10/2011**

Agency Name: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Title: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Email: \_\_\_\_\_ Web: \_\_\_\_\_

Type of services:

\_\_\_\_\_ Respite \_\_\_\_\_ Day Program Other: \_\_\_\_\_  
\_\_\_\_\_ Habilitation \_\_\_\_\_ Residential Services \_\_\_\_\_  
\_\_\_\_\_ Attendant Care \_\_\_\_\_ Employment \_\_\_\_\_  
\_\_\_\_\_ Housekeeping \_\_\_\_\_ Therapy \_\_\_\_\_

Short Description of Services: \_\_\_\_\_

**PLEASE BE SURE THE FOLLOWING ARE ENCLOSED: all Items must be complete to register.**

- \_\_\_\_\_ Completed AND SIGNED Registration Form
- \_\_\_\_\_ Copy of Certificate of Insurance (see note below and sample)
- \_\_\_\_\_ **Check payable to Deborah Lamoree, Provider Fair Committee Chair, in the amount indicated below:**
- \_\_\_\_\_ **Mail to: DDD Provider Fair 2011, P.O. Box 5430, Goodyear, AZ 85338**

<b>WE CHOOSE:</b>	<b>Registration cut off date 5pm 10/31/11</b>		<b>Fee</b>
	Early Registration postmarked by 5pm 10/10/11	1 table and 2 chairs	\$150.00
	Late Registration by 5pm 10/31/11	1 table and 2 chairs	\$175.00
	Register by 5pm 10/31/11	2 tables and 4 chairs	\$300.00
<b>CUT OFF DATE FOR REGISTRATION 10/31/11</b>			

**A certificate of insurance for \$2,000,000 general liability coverage required with payment.**

**Insurance certificate must list Good Neighbor Support Services as the additionally insured – in the box that lists certificate holder – see attached example**

We understand the following by our participation in the 2011 DDD Provider Fair (**please check**):

- \_\_\_\_\_ No balloons are allowed. \_\_\_\_\_ No power available.  
\_\_\_\_\_ We will clean up our area. \_\_\_\_\_ ONLY sand bags can be used to secure tents/canopies.

\_\_\_\_\_  
Authorized Agency Representative Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Title

Thank you for your time and participation!